

The university is pleased to announce the formation of the Labor Management Council. Article 23 of the Collective Bargaining Agreement (CBA) provides for a council of administrators and faculty union members to meet for the purposes of problem solving and communication. In response to these charges, the council has met twice to discuss issues and problems, and has set an agenda for regular meetings throughout the academic year.

The article provides for four administrators and four faculty union members as council members. The current members include:

Wayne Quirk, AVP of Graduate Studies and Research  
Robert Hickey, Associate Professor of Geography and Land Studies  
Michael Chinn, Associate Dean, College of Arts and Humanities  
Michael Ogden, Associate Professor of Communications  
Kirk Johnson, Associate Dean, College of the Sciences  
Dan Fennerty, Professor, Department of Education  
Kevin Nemeth, Director of Continuing Education  
Karen Gookin, Assistant Professor of English

Together, the co-chairs, Bob Hickey and Wayne Quirk, set the agenda for each meeting of the Labor Management Council. Hickey and Quirk will be communicating with the faculty and administration through regular issues of what we currently refer to as the Labor Management Chronicles. With that introduction, welcome to Volume 1, Issue 1 of the Labor Management Council Chronicles. Please note that we will also establish an informational website in the near future.

#### Workload forms, annual activities reports and CVs

The council is committed to providing clear information concerning the process for establishing workload assignments and annual faculty activities reports, as well as the purposes for these mechanisms. In response to this, the following note was provided by the Office of the Provost.

“The activities report is an important part of departmental planning and individual faculty member development. It is intended to inform workload planning for the subsequent academic year. Because it is such an important piece of academic planning we are moving the deadline for the activities report to December 3, 2007. This will allow us to develop an electronic form for the report that will be part of a relational data base linked to the workload form. It will allow the university to efficiently access information for the purposes of accreditation and other state and national reports. We hope that the extended deadline will facilitate the smooth implementation of this component of the collective bargaining agreement.”

We expect to convey additional information concerning the workload plan, activities report, and CVs in our next issue of the LMC Chronicle.

#### Transcripts

Accreditation requires the university to have current transcripts for all faculty. In order to ease the burden of each faculty member ensuring current transcripts are in appropriate files, the Office of Faculty Affairs is currently undergoing a thorough review of all faculty records (both NTT and T/TT) to ascertain whether or not they have official copies of faculty transcripts. Files are being checked at both the college and central levels. Once the review is complete, faculty will be notified regarding the status of their files.

#### Non-Tenure Track issues

We are investigating whether it is contractually possible and in accordance with Washington law to provide NTT faculty who are not on contract with library/email access during the summer.

#### Paperwork reduction

One of the first things we are investigating a way to streamline the process to help ensure minimal duplication of time and effort. As we move along, we'll be looking at other ways of reducing the faculty and administrative paperwork burden.

#### Communications

The LMC is committed to providing more information to faculty and administrators. The LMC Chronicles and other joint communiqués are not the only venues we are discussing. For example, FAQ sheets about the various forms/reports and on-line versions of these Chronicles will be placed on the AVP for Faculty Affairs website. So – look for more information during the upcoming months!

Thanks for taking the time to read this. If you have follow-up questions, please contact Bob Hickey at [unitedfaculty@gmail.com](mailto:unitedfaculty@gmail.com) or Wayne Quirk at [quirkw@cwu.edu](mailto:quirkw@cwu.edu).

Wayne Quirk, Associate Vice President of Graduate Studies, Research and Continuing Education

Bob Hickey, Associate Professor of Geography and Land Studies, UFC President